



**LIFEgroup Leader Description and Check List** Name:

**Position:** LIFEgroup Leader (Adult Small Group Bible Study Leader)

**Leader's Goals:**

- Lead a small group of 8 to 12 adults in a Sermon Based Bible study, Men's or Ladies' Topical, or LifeCARE Group
- Lead the group in our community, your home or host home once a week or every other week
- Shepherd, care for, and pray for group members regularly
- Record weekly attendance
- Stay in communication with the LIFEgroup Office and your LIFEgroup coach
- Disciple your group to a point of multiplying disciple-makers and birthing a new leader to lead a new group
- Continue personal leadership growth by participating in ongoing LIFEgroup EQUIP meetings and leader training offered online and by email.

**Time Commitment:**

LIFEgroups are set up on a semester system where groups meet and then take the summer off. There is a break for rest or Sabbath in between each semester. We believe that Scripture teaches that there is a time to work and there is a need to have a time to rest.

**\*Qualifications:**

- 1. Be a growing, born-again believer in Jesus Christ
- 2. Attended an FFC LIFEgroup in the past
- 3. Attended Discover FFC Membership Class (formerly FH 101) and completed FFC membership
- 4. Complete **LAUNCH - New LIFEgroup Leader Seminar** prior to launching your group

**\*Application Process Steps:**

**\*\*Please submit all forms to LG Ministry Staff or email to lifegroups@fishhawkfc.org**

*\*Note: If you are planning on facilitating a group with your spouse in your home or a host home, both of you are required to individually complete the application process, even if one spouse is taking more of the leadership position.*

- 5. One-on-one meeting (discussion) with Pastor, Women's Leader, LIFEgroup Coach or LIFEgroup Office Team Leader for approval
- 6. Submit a LIFEgroup Leader application form
- 7. Submit a confidential Volunteer Background Check form
- 8. Submit FFC Leadership Covenant form
- 9. Submit LIFEgroup Leader Commitment form
- 10. The best email address for you is:

**Requirements Upon Approval to Lead:**

**\*\*Please give all group details to appropriate LG Ministry Staff (see below) or email details to lifegroups@fishhawkfc.org.**

- 11. Have an **inFellowship** account (set an account up at: <https://fishhawk.infellowship.com/userlogin/>)
- 12. Submit group details to office:
  - Group searchable on web for new members to join: No  Yes  - if you selected yes, should we mark your group as "Children are welcome"? No  Yes
  - Day:  Time:  Group Meets: Weekly  2<sup>nd</sup> & 4<sup>th</sup> Tuesdays
  - Location / Address:
  - Group Type:   
(Any Adult, Couples, Men, Ladies, Young Adults, Singles age 19-29, Singles 30-59, Single Ladies-ages?, Mature Adults age 55+, etc.)
  - Group will use: Sermon Based Study  Other Approved Study   
Study Title:

**Adult LIFEgroups/LifeCARE Groups**

Bob Magruder: bmagruder@fishhawkfc.org  
Discipleship Pastor

Becky Carey: bcarey@fishhawkfc.org  
Discipleship Ministry Assistant

**Men's LIFEgroups**

Eddy Fabelo: efabelo@fishhawkfc.org  
Men's Ministry & Operations Pastor

**Ladies' LIFEgroups**

Kadie Duncan: kduncan@fishhawkfc.org  
Women's Ministry

Jen Daniels: jdaniels@fishhawkfc.org  
Women's Ministry Assistant

